



# MONTANA BOARD OF LIVESTOCK

## MEETING AGENDA

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**Montana Department of Livestock Board Room #319/301 N Roberts/Helena, MT**  
**May 14, 2019**

*Agenda items may vary as much as one hour earlier or later. Items may be added or deleted up to 48 hours prior to the meeting. Look for changes at [www.liv.mt.gov](http://www.liv.mt.gov)*

**8:00 AM**      **CALL TO ORDER**

**8:00 AM**      **BOARD ADMINISTRATIVE CONSENT ITEMS**

**Approval of Past Meeting Minutes**

--March 29, 2019

**Bureau Reports**

--*Animal Health Bureau*

- Report - USAHerds User Group Meeting
- Report - USDA Brucellosis Diagnosis & Surveillance Training
- Report – USAHA GRC Meeting

--*Meat & Poultry Inspection Bureau*

- Completion of Inspection Methods Course
- Request Permission to Hire NW District Supervisor
- New Inspectors Hired

--*Milk Control Bureau*

- Montana Dairy Closures
- FY2020 Milk Control License Renewals/Applications
- Annual Quota Readjustment Analysis
- Documentation of Bureau Processes
- Montana Milk Price Trend

**Out-of-State Travel Requests**

--*Animal Health Bureau*

- EMRS2 Training

--*Milk Control Bureau*

- IAMCA 2019 Conference

*Department of Livestock ensures its meetings are fully accessible to persons with disabilities. To request special accommodations relative to a disability, contact Sheila Martin at 444-5684*



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- Veterinary Diagnostic Lab
  - NVSL Training

**8:10 AM**

### **OLD BUSINESS**

#### **Close-Out Discussion on the 2019 Legislative Session**

- Fiscal Bills (HB 2, HB 3, HB 5, HB 10)
- Implementing Passed Policy Legislation

#### **Finance Committee Report**

#### **Items for Future Planning Conversations**

- Foreign Animal Disease Preparedness Plan
- MDOL/MBOL Long-Range Strategic Planning
- Needed Board Refresher Trainings
  - Montana Code of Fair Practices
  - Montana Human Rights Act
  - Executive Branch Budgeting and Finance
  - Sexual Harassment
- Planning for a New MVDL/Lab Building Sub Committee

**9:30 AM**

### **NEW BUSINESS**

#### **Employee Recognition**

- Dr. Emily Kaleczyc, 2018 Governor's Award Recipient
- Leslie Doely, 2019 State Information Technology Award Nominee

#### **Legislative Audit Requests Due May 31**

**Request to Change Performance Evaluation Deadlines in Board Policy and Procedure from Fiscal Year to Calendar Year** (requested action by State HR)

#### **Discussion of Producer Feedback Received During Per Capita Collection Period**



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**10:00 AM RECESS**

**10:15 AM LEGAL COUNSEL UPDATE**

**Legal Update from DOL Legal Counsel, Rob Stutz (May Require Executive Session)**

**11:00 AM CENTRALIZED SERVICES DIVISION REPORTS**

**11:00 AM Livestock Loss Board**

--Report on Livestock Loss Claims

**11:15 AM Predator Control**

--Update on Activities of USDA Wildlife Services

**11:30 PM Fiscal Bureau**

--May 2019-June 2019 Expenditure Projections

--April 30, 2019 Budget Status Report

--April 30, 2019 State Special Revenue Report

--Per Capita Fee (PCF) Reporting and Collections Update

--Non-Exempt Comp Time Payout

--Information Technology's Livestock Unified Application (HB10) Update

**12:30 PM LUNCH**

**1:00 PM ANIMAL HEALTH & FOOD SAFETY DIVISION REPORTS**

**1:00 PM Animal Health Bureau**

--Proposed Changes to Administrative Rules – Reportable Diseases

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- Proposed Changes to Administrative Rules – Alternative Livestock
- Request to Hire Brucellosis Compliance Position
- USAHerds Annual Contract Renewal
- Report – Bovine TB Epi Update

**2:15 PM Veterinary Diagnostic Lab**  
--Introduction of Dr. Gregory Juda  
--NAHLN Equipment Purchase

**2:45 PM Milk & Egg Bureau**  
--General Updates

**3:00 PM RECESS**

**3:15 PM BRANDS ENFORCEMENT DIVISION**

**3:15 PM Brands Enforcement Division**  
--Request to Hire Administrative Support/Supervisor

**4:00 PM COMMENTS FROM THE PUBLIC ON NON-AGENDA  
ITEMS/COMMENTS FROM PRODUCER ORGANIZATIONS**

**4:45 PM SET DATE FOR NEXT BOARD MEETING**

**5:00 PM ADJOURN**